



Application For Alterations To Your Home

Name:

Address:

Telephone:

Email:

Description of works:

Reference numbers of plans:

Estimated start on site date:

Building Regulation approval required?

Planning approval required?

Sign:

Date:

Please fill out the application form and return to:

**Pobl Living
Exchange House
The Old Post Office
High Street
Newport
NP20 1AA**

Please contact us if you would like to request an electronic version of this application form:

homeowners@poblliving.co.uk

Please note one of the conditions of approval for any request will be that the estate charge must be met by one of the following criteria.

Paid in full at the beginning of the financial year commencing in April.

Half yearly payment by the end of April with a second half yearly payment in September.

Monthly instalments commencing in April (up to date at the time the application is made)

Statutory Consents

Newport City Council is the Local Planning Authority and applications for planning permission, building regulation approval, as well as any other form of statutory authorisation, must still be made to the City Council. Some minor alterations and changes might not need the City Council's consent, but it is advisable to check with the Authority before commencing any works to see if their prior authorisation is required.

All alterations affecting the external appearance of your property require consent from Pobl Living, even if planning consent is not required from the Local Planning Authority.